

Highline College Student Service Assessment

TRiO Student Support & Retention Services

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Mission Statement

TRiO Student Support and Retention Services is committed to educational equity, access, and completion. We strive to provide responsive services and resources that promote successful educational experiences for first-generation, low-income and students with disabilities at Highline College.

Departmental Functions

Primary Functions

- Advise students in developing Student Success Plans to meet their academic, transfer and career goals, and
- Design and develop intervention strategies to increase academic success
- Maintain a caseload of students, monitor academic progress, and implement mid-quarter evaluations
- Advise students on academic, personal, financial literacy & financial aid, career, and transfer planning through workshops and individual advising sessions
- Facilitate completion of applications to baccalaureate institutions
- Conduct campus visit to 4-year colleges
- Provide 1:1 tutoring in numerous subjects
- Assist in the completion and submissions of the financial aid application (FAFSA)
- Support with scholarship search and application completion
- Offer a 3 credit transfer navigation course

Secondary Functions

- Provide coaching to gain core academic skills: note-taking, test-taking, time-management, study skills development
- Provide scholarship search support and scholarship application completion
- Offer transfer admission application fee waiver
- Manage TRiO Textbook Exchange and Loan Program
- Provide career advising including but not limited to: resume development, career advising, LinkedIn account creation and navigation, interview preparation
- Refer students to campus resources

- Educate and inform general campus community on needs of first-generation and low-income students

Service Populations

Service Populations

- Annual cohort no less than 140 and no greater than 154 students
- Participants must be:
 - Enrolled student at Highline College; and
 - First-Generation, Low-income, and/or student with disabilities; and
 - Intend to transfer to a four year college to pursue a bachelor's degree; and
 - Students who have earned a high school diploma or GED; and
 - Be a U.S. Citizen or a Permanent Resident; and
 - Not already have a bachelor's degree from a four year college.

Service and Learning Outcomes

TRiO Grant Objectives

- 1) 50% or greater of all participants served will persist from one academic year to the beginning of the next academic year or graduate and/or transfer from a 2-year to a 4-year institution
- 2) 63% or greater of all enrolled participants served will maintain good academic standing
- 3) 33% or greater of new participants served each year will graduate with an associate's degree or certificate within 3 years
- 4) 18% or greater of new participants served will transfer with an associate's degree or certificate within 3 years

Learning Outcomes

- 1) Students will demonstrate proficiency at navigating the college campus
- 2) Students will demonstrate proficiency at navigating the transfer process from a community college to a four-year college
- 3) Students will understand the requirements and processes of financial aid and scholarships